

F. No.F.50-09/2012-NM
Government of India,
Ministry of Culture
National Museum, Janpath, New Delhi

13.11.2015

To,

As per List enclosed

Or

National Museum Website

18 NOV 2015

Sub.: **Call for quotations for the Rixin binding of Library books in the National Museum- regarding:**

Sir,

Quotations are invited in the sealed envelopes super scribed as "**Quotation for Rixin binding of books**" addressed to the **Administrative Officer, National Museum, Janpath, New Delhi** so as to reach the undersigned by **02.00 p.m** . on or before **9th December, 2015** and **quotation will be opened on the same day i.e. 9th December, 2015 at 3.00 PM by the Local Purchase Committee of the National Museum**. Representatives of the firm, if they wish, can be present during the opening of the quotation letters. Last date of submission of the quotation should also be mentioned, on the envelope. Quantity and specification of the items are mentioned in **Annexure II**

While furnishing the quotation, the following should be carefully noted.

1. The invitation is open to all registered/well-established genuine binders who are having PAN/TAN/VAT/TIN registration in their name.
2. Please mention this office Ref. No. and date on the envelope 'QUOTATION' should be written in block letters on the top of the Envelope.
3. The tender should be accompanied by dummy samples of binding.
4. The work will be subject to the approval of the Administrator, National Museum and in case if it is not in accordance with the approved samples, it is liable to be rejected.
5. The tenderer shall bind the books as per specifications for the reinforced library binding as per the specimens submitted by him and as approved by the Administrator, National Museum. The specimens must be according to the specifications for reinforced library binding (as seen in this library) otherwise the tender will not be accepted.
6. Quotations received after the prescribed date and time will not be considered.
7. PLEASE SUBMIT EMD(EARNEST MONEY DEPOSIT)FOR AN AMOUNT OF RS.5000/-(RUPEES FIVE THOUSAND ONLY)IN THE FORM OF DEMAND DRAFT IN FAVOUR OF D.D.O, NATIONAL MUSEUM, NEW DELHI, quotation WITHOUT EMD SHALL BE LIABLE FOR REJECTION
8. Please mention the opening date of the quotation on top of the sealed cover.
9. In case the rates are found to be more than the prevailing rates at any stage the payment will be restricted to that rate/price and vendor will not have any right to challenge NM'S/Govt's decision. No representation will be entertained in this regard

Yours faithfully

(Anand Kumar)

Administrative Officer

Copy to:

1. All L.P.C .Members, National Museum,
2. C.I.S.F. National Museum
3. Web site National Museum.

Annexure II

Sl. No.	Size of Binding	No. of Books	Type of Binding
1.	33x25cm(13"x10" inch)	200	Rexin binding in Maroon/green/blue color with printing of the title of the book on the book cover and spine.
2.	29x23cm(11.5"x9" inch)	600	
3.	23x15cm(9"x6" inch)	400	
4.	18x11cm(7"x4.5" inch)	300	

(Anand Kumar) 18/11/25

Administrative Officer

F. No. 50-9/2012-1000 (2012)

S. No.	Department	Model No.
1.	Security	Canon IR2318
2.	CISF	Ricoh 2000LE
3.	Hindi Section	Toshiba Estudio167
4.	Curator(L&E)	Ricoh MPC20300 (color)
5.	Decorative Art	Ricoh MP4000B
6.	Pre History dept.	Ricoh MP1500
7.	Dy. Curator(N&E)	Ricoh 5832
8.	Central Asia	Ricoh 1113
9.	Admin	Ricoh 500B
10	Dy.Curator(Arms&Armour)	Ricoh 1018
11	Curator manuscript	Canon IR2318
12	Lab 2	Ricoh 1018
13	Lab Photo section	Ricoh 1015
14	Publication Section	Ricoh 2018D
15	Director General	Ricoh MP 5001
16.	Display Section	Sharp AR 5731
17.	Outreach	Sharp AR 5731
18.	General Store	Richo 1018
19	Antropology	Ricoh AFICIO-1018

F. No. 50-21/2015-1000 (A&O)

(Sh. Arand Kumar)
Administrative Officer