No.F.37-10/2016-NM (D)
Government of India
Ministry of Culture
National Museum
Janpath, New Delhi-110011

20 DEC 2016

Dated : 08.12.2016

Sub: Calling quotation for procurement of Fogging Machine for the use in the National Museum – regarding

Sir,

National Museum, Janpath, invites sealed quotations from well established / registered suppliers for supply of items mentioned in Annexure I. Sealed quotations may be submitted in sealed envelopes, superscribed as "Procurement of Fogging Machine" for the use in the National Museum addressed to the Administrative Officer, National Museum, Janpath, New Delhi so as to reach the undersigned by 02.30 p.m. on or before **4th January 2017**. Quotations will be opened on the same day i.e. **4th January 2017at 03.00** p.m. by the Local Purchase Committee, National Museum in the presence of the tenderers or their representatives who may like to be present. Quantity and specification of the items required are mentioned in Annexure – I.

ELIGIBILITY CRITERIA AND TERMS AND CONDITIONS

1. The invitation is open to all registered/well-established genuine suppliers who are having PAN/TAN/VAT/TIN registration in their name.
2. 'QUOTATION' should be written in block letters on the top of the envelope. Last date of submission of the quotation and office reference no may also be mentioned on the envelope.
3. The proprietor or his agent shall be available on his telephone (Office as well as residence) and also on mobile phone so as to enable this office to call him in emergency cases.
4. The supplier will also be responsible for delivery of the goods in good condition in the office of National Museum at his own risk and cost.
5. It should be mentioned whether the products for which rates are quoted are from authorized dealer or not.
6. The cost of each unit with brand is to be mentioned clearly. Wherever MRP is indicated on the product, the quotation should indicate whether discounts are allowed on MRP and if so, how much.

7. Any other charges, if any, such as packing and forwarding, delivery charges, sales tax etc. should be mentioned clearly and separately. In case nothing is mentioned in this regard then it will be presumed that the rates quoted by the firm are inclusive of all such charges/taxes and no claim otherwise will be entertained in this regard later on.
8. In case the rates are found to be more than prevailing market rates at any stage, the payment will be restricted to that rate/price and the firm/agency will not have any right to challenge this. No representation will be entertained in this regard.
9. Please submit EMD (Earnest Money Deposit) for an amount of **Rs. 5,000.00 (Rupees Five Thousand Only)** in the form of demand Draft /FDR in favour of D.D.O., National Museum, New Delhi. Quotations without EMD shall be liable for rejection.
10. In case the supplier is not able to supply goods for which supply order has been placed within the stipulated period of time, the supply order shall be cancelled and earnest money deposit would be forfeited.
11. Dispute, if any, arising between the successful firm/agency and the National Museum shall be resolved amicably, failing which it shall be referred to an Arbitrator, mutually acceptable to both parties, appointed by the Director General/Administrator, National Museum as per the Arbitration and Conciliation Act 1996. Alternatively, this shall be subjected to the exclusive jurisdiction of court at Delhi.
12. Director General/Administrator, National Museum reserves the right to accept or reject all the tenders in part or full or divide the work among two or more parties without assigning any reason whatsoever and in such case bidder/intending bidders, shall not have any claim on office of Director General, National Museum, New Delhi.

Yours faithfully

19/12/16

(Parveen Singh Parihar)
Administrative Officer

Copy to: -

1. Store Keeper, National Museum
2. Website, National Museum
3. Notice Board
4. CPP Portal