

F. No.F.35-03/2015-NM(admin)
Government of India,
Ministry of Culture
National Museum, Janpath, New Delhi

19th November, 2015

To,

As per List enclosed

And

National Museum Website, E-Journal

Sub.: Call for quotations for "Cleaning Material" for the use in the National Museum-
regarding

Sir,

National Museum, Janpath invites sealed quotations from well established/registered suppliers for supply of "Cleaning Material" for its use. Sealed quotations may be submitted in sealed envelopes super scribed as "Cleaning Material" addressed to the Administrative Officer, National Museum, Janpath, New Delhi so as to reach the undersigned by 02.00 p.m . on or before 16th December 2015. Quotations will be opened on the same day i.e. 16th December, 2015 at 3.00 PM by the Local Purchase Committee of the National Museum in the presence of the tenderers or their representatives who may like to be present. Quantity and specification of the items required are mentioned in Annexure -A

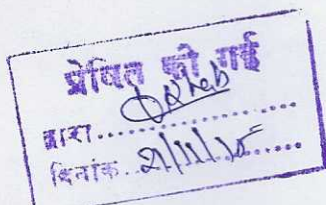
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Eligibility Criteria and Terms and Conditions

1. The invitation is open to all registered/well-established genuine suppliers **located based in Delhi/NCR only** who are having PAN/VAT/TIN registration in their name.
2. 'QUOTATION' should be written in block letters on the top of the Envelope. Last date of submission of the quotation and office reference no. may also be mentioned, on the envelope
3. The items required by National Museum are generally purchased on quarterly basis and some items on need basis as and required basis.
4. It must be noted the rates quoted are for the ISI-approved items or must have the approved of some other recognized rating agency. Specification and brand of each items must be mentioned against each item.
5. The supplier should be in a position to supply these items at short notice as well as on holidays/Sunday also as and when required by the National Museum.
6. The proprietor or his agent shall be available on his telephone (Office as well as residence) and also on mobile phone so as to enable this office to call him in emergency cases.
7. The supplier will also be responsible for delivery of the goods in good condition in the office of National Museum at his own risk and cost.
8. It should be mentioned whether the products for which rates are quoted are from authorized dealer or not.
9. Wherever MRP is indicated on the product, the quotation should indicate whether discounts are allowed on MRP and if so, how much.
10. Please see that the rates quoted are not grossly in variation to the exiting market rates(as may be verified on Internet.)

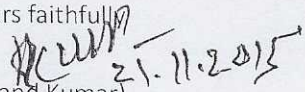
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11. PLEASE SUBMIT EMD(EARNEST MONEY DEPOSIT)FOR AN AMOUNT OF RS.10000/- (RUPEES Ten THOUSAND ONLY)IN THE FORM OF DEMAND DRAFT IN FAVOUR OF D.D.O, NATIONAL MUSEUM, NEW DELHI, QUOTATIONS WITHOUT EMD SHALL BE LIABLE FOR REJECTION.
12. In case the supplier is not able to supply goods for which supply order has been placed within the stipulated period of time, the supply order shall be cancelled and earnest money deposit of Rs. 10000/- would be forfeited.
13. In case of withdarwal of the tender within the validity of the bid,the earnest money`deposit (EMD) will be forfeited.
14. Tenderers may please quote their unconditional rates strictly as per schedule of goods enclosed. Cutting/overwriting if any should be written in words countersigned by the tenderer.
15. The National Museum reserve the right to reject any or all the tender in full or part without assigning any reason therefore and without giving any compensation. The decision of the D.G. National Museum in this regard shall be final and binding on all.
16. It should be clearly mentioned whether the rates are inclusive of Vat, taxes, cartage etc. or otherwise. In case nothing is mentioned in this regard then it will be presumed that the rates quoted by the firm are inclusive of vat, taxes. Cartage etc. and no fresh claim in this regard will be entertained.
17. On their selection as L-1, the firms will have to deposit sample in respect of each item for which they are selected as L-1 for whole financial year or till the agreement remains in existence. The sample deposited will be signed by the owner of the firm along with acceptance letter of all the terms and conditions stipulated; by this office. If it is found that the sample is not of standard quality, no agreement will be made with the firm and opportunity to supply the items will be given to next L-1 firm in respect of those particular items. This office will not accept duplicate/substandard items or items not matching the samples/prescribed specifications.
18. In case the rates are found to be more than the prevailing rates at any stage the payment will be restricted to that rate/price and vendor will not have any right to challenge NM'S/Govt. decision. No representation will be entertained in this regard.

Yours faithfully


(Anand Kumar)

Administrative Officer

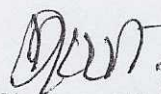
Copy to:

1. All L.P.C .Members, National Museum,
2. C.I.S.F. National Museum
3. Web site National Museum.
4. Notice Board
5. CPP Portal

F. No. 85-3/2015-1000
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Annexure-A

S.No.	Name of items	Rate in Rs.(per unit,mtr.,Kg, Ltr.,Pkt.) Also mention how many pcs.in one pkt.
1	Soap Lux 250 gm	
2	Room freshner odonil	
3	Dettol Liquid Hand wash	
4	Phenyl Tiger	
5	Garbage bags	
6	Colin	
7	Harpic	
8	Soft broom	
9	Hard broom	
10	White duster	
11	Hard broom	
12	Homocol	
13	R-2	
14	R-5	
15	teapol	
16	Toilet roll	
17	Medium duster	
18	Napthalene balls(trishul) (200 gm. Pkt)	
19	Duster floor	
20	citeronila	
21	Hit	
22	Mug	
23	Vim liquid gel	
24	All out machine	
25	All out machine refill	
26	Spray Bottel(medium size)	
27	Tissue Paper Box	
28	Cleaning powder(vim) 500 gm	


(Sh. Anand Kumar)
Administrative Officer