

February 19, 2016

To
The National Museum Website
&
E-Portal

Sub: Call for quotation for PROSORB cassettes for maintaining the Relative Humidity in the display cases in National Museum –Regarding

Sir,

National Museum, Janpath, invites sealed quotations from manufacturers/Authorized dealers/Distributor to supply PROSORB cassettes for maintaining the R.H. inside the museum display cases. Sealed quotations may be submitted in sealed envelopes, superscribed as "PROSORB cassettes for maintaining the R.H. inside the museum display cases" addressed to the Administrative Officer, National Museum, Janpath, New Delhi so as to reach the undersigned by 2:00 p.m. on or before 29th February 2016. Quotations will be opened on the same day i.e. 29th February 2016 at 3:00 p.m. by the Local Purchase Committee of the National Museum in the presence of the bidders or their representatives who may like to be present. Quantity and specifications of the items required are mentioned in Annexure-A.

Eligibility Criteria and Terms and Conditions

1. Only manufacturers/Authorized dealers/Distributors of PROSORB are eligible.
2. 'Quotation' should be written in block letters on the top of the envelope. Last date of submission of the quotation and office reference no. may also be mentioned on the envelope.
3. Lowest bidder will have to give the demonstration of PROSORB cassettes at the National Museum to the satisfaction of conservators before a proper Work order is awarded.
4. The proprietor or his agent shall be available on his telephone (Office as well as residence) and also on mobile phone so as to enable this office to call him in emergency cases.
5. The supplier will also be responsible for delivery and installation of the goods in good condition in the office of National Museum at his own risk.
6. It should be mentioned whether the products for which rates are quoted are from authorized dealer or not.



7. The cost of each unit with brand is to be mentioned clearly. Wherever MRP is indicated on the product, the quotation should indicate whether discounts are allowed on MRP and if so, how much.
8. Any other charges, if any, such as packing and forwarding, delivery charges, sales tax etc. should be mentioned clearly and separately. In case nothing is mentioned in this regard then it will be presumed that the rates quoted by the firm are inclusive of all such charges/taxes and no claim otherwise will be entertained in this regard later on.
9. In case the rates are found to be more than prevailing market rates at any stage, the payment will be restricted to that rate/price and the firm/ agency will not have any right to challenge this. No representation will be entertained in this regard.
10. PLEASE SUBMIT EMD (EARNEST MONEY DEPOSIT) FOR AN AMOUNT OF RS.10000.00 (RUPEES TEN THOUSAND ONLY) IN THE FORM OF A DEMAND DRAFT IN FAVOUR OF D.D.O., NATIONAL MUSEUM, NEW DELHI. QUOTATIONS WITHOUT EMD SHALL BE LIABLE FOR REJECTION.
11. In case the supplier is not able to supply goods for which supply order has been placed within the stipulated period of time, the supply order shall be cancelled and earnest money deposit would be forfeited.
12. Dispute, if any, arising between the successful firm/ agency and the National Museum shall be resolved amicably, failing which it shall be referred to an Arbitrator, mutually acceptable to both parties, appointed by the Director General/ Administrator, National Museum as per the Arbitration and Conciliation Act 1996. Alternatively, this shall be subjected to the exclusive jurisdiction of court at Delhi.
13. Director General /Administrator, National Museum reserves the right to accept or reject all the tender in part or full or divide the work among two or more parties without assigning any reason whatsoever and in such case bidder/intending bidders, shall not have any claim on office of Director General, National Museum, New Delhi.

F.No 2-3/2014-1021 (LAB)

Yours Faithfully


19.2.16

(Anand Kumar)

Administrative Office

Copy to:-

1. Chairman, LPC, National Museum
2. All LPC Members, National Museum
3. Website, National Museum
4. Notice Board
5. CPP Portal

SPECIFICATION

Item: PROSORB silica gel cassettes

Brand: PROSORB

Quantity: 60 cassettes

Specification: 1. 30 cassettes of 950 gm
(24 cassettes preconditioned to 50%RH and 6 cassettes preconditioned to 45% RH)

2. 30 cassettes of 500 gm
(25 cassettes preconditioned to 50%RH and 5 cassettes preconditioned to 45% RH)

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