

No.F. 50-20/2017-NM
Government of India
Ministry of Culture
National Museum
Janpath, New Delhi-110011

16.11.2017

Sub: **Calling short term tender quotation for procurement of Misc. items for the exhibition "Leela"- reg.**

Sir,

National Museum, Janpath, invites sealed quotations from well-established / registered suppliers for supply of items mentioned in **Annexure I**. Sealed quotations may be submitted in sealed envelopes, superscribed as "**Procurement of Misc. items for Leela Exhibition**" for the use in the National Museum addressed to the Administrative Officer, National Museum, Janpath, New Delhi so as to reach the undersigned by 02.30 p.m. on or before **29th November, 2017**. Quotations will be opened on the same day i.e. **29th November, 2017 at 04.30 p.m.** by the Local Purchase Committee, National Museum in the presence of the tenderers or their representatives who may like to be present. Quantity and specification of the items required are mentioned in Annexure – I.

1. '**Procurement of Misc. items for Leela Exhibition** should be written in block letters on the top of the envelope. Last date of submission of the quotation and office reference no may also be mentioned on the envelope.
2. The proprietor or his agent shall be available on his telephone (Office as well as residence) and also on mobile phone so as to enable this office to call him in emergency cases.
3. The supplier will also be responsible for delivery of the goods in good condition in the office of National Museum at his own risk and cost.
4. It should be mentioned whether the products for which rates are quoted are from authorized dealer or not.

Anju Sachdeva
16/11/2017

