

F. No.50-06/2016-17-NM(Admin)  
Government of India,  
Ministry of Culture  
National Museum, Janpath, New Delhi

11 JAN 2018

To,  
National Museum Website, E-Journal

**Sub.: Calling of quotations for purchase of "Gym Equipment's" in the National Museum-reg.**

Sir,

National Museum, Janpath invites sealed quotations from all firms/suppliers for supply of "Gym Equipment's". Sealed quotations may be submitted in sealed envelopes super scribed as "Gym Equipment's" addressed to the Administrative Officer, National Museum, Janpath, New Delhi so as to reach the undersigned by **02.00 p.m. on or before 17<sup>th</sup> January, 2018**. Quotations will be opened on the same day i.e. 17<sup>th</sup> January at 3.00 PM by the Local Purchase Committee of the National Museum in the presence of the tenderers or their representatives who may like to be present. Quantity and specification of the items required are mentioned in Annexure -A

**Eligibility Criteria and Terms and Conditions**

1. The invitation is open to all suppliers, dealers located based in Delhi/NCR only who are having PAN/VAT/TIN registration in their name.(copy of PAN,VAT,TIN must be enclosed with tender documents.)
2. QUOTATION for "Gym Equipment's" should be written in block letters on the top of the Envelope. Last date of submission of the quotation and office reference no. may also be mentioned, on the envelope.
3. It must be noted the rates quoted are for the ISI-approved items or must have the approve of some other recognized rating agency. Specification and brand of each items must be mentioned against each item.
4. The supplier will also be responsible for delivery of the goods in good condition in the office of National Museum at his own risk and cost.
5. It should be mentioned whether the products for which rates are quoted are from authorized dealer or not.
6. PLEASE SUBMIT EMD(EARNEST MONEY DEPOSIT)FOR AN AMOUNT OF RS.5000/- (RUPEES FIVE THOUSAND ONLY)IN THE FORM OF DEMAND DRAFT IN FAVOUR OF D.D.O, NATIONAL MUSEUM, NEW DELHI, QUOTATIONS WITHOUT EMD SHALL BE LIABLE FOR REJECTION.

7. In case the supplier is not able to supply goods for which supply order has been placed within the stipulated time is 15 days from issue of supply order, the supply order shall be cancelled and earnest money deposit by supplier of Rs. 5000/- shall be forfeited.
8. It should be clearly mentioned whether the rates are inclusive of Vat, taxes, cartage etc. or otherwise. In case nothing is mentioned in this regard then it will be presumed that the rates quoted by the firm are inclusive of vat, taxes. Cartage etc. and no fresh claim in this regard will be entertained.
9. **Quotation of Rates should be typed and no handwriting will be accepted.**
10. **In case L1 declined to supply the goods as per work order, the security deposit of Rs. 5000.00 will be forfeited without giving any notice. .**
11. **The Payment will be released only after quantity and quality certified by respective officers of the National Museum.**
12. **L1 rates will be taken into consideration on the basis of total of all the items.**
13. **Rates should be quoted only on the format annexure-I & Specification see annexure-II**
14. **Those who had applied earlier need not to apply again.**
15. **Director General reserve the right to modify, postpone the bids without assigning any reason & may call fresh tender.**
16. **It does not necessarily bind the tenderer to buy the products mentioned in the quotations.**

Yours faithfully

*Anju Sachdeva*

10/1/2018  
(Anju Sachdeva)

Administrative Officer

Copy to:

1. All L.P.C .Members, National Museum,
2. C.I.S.F. National Museum
3. Web site National Museum.
4. Notice Board
5. CPP Portal

