

Government of India
National Museum
Janpath
New Delhi

Notice Inviting Tenders

As part of modernizing and upgrading the Conservation Laboratory, National Museum invites tenders.

Sealed tenders including both technical and financial bid in separate envelop are invited from manufacturers/ Authorized dealers/ Distributors/Suppliers/Government organizations/DGS&D rate contract holders having valid VAT/TIN/PAN registration for supply and installation of equipments as per list attached in Appendix 1.

Details of the items with specifications, tentative quantity terms and condition are as below. Tenders can be submitted by post or can be deposited in the Administrative office of the National Museum, 11 Janpath, New Delhi 110011 super-scribing the envelop "Tender for supply of laboratory equipment" latest by 31st March, 2015 upto 3.00PM enclosing with Xerox copies of valid documents, catalogues, leaflets, dealership certificate. Only technical bid will be opened in the office of Director on same day.

Eligibility Criteria

The Tenderer should have a requisite TIN, PAN, VAT and service tax registration numbers as required under relevant rules.

Terms and conditions:

1. The Tenderer may apply for one or more items in the list.
2. The consignment of items shall have to be delivered at the premises of National Museum, Janpath at the cost of the selected tenderer and the rates quoted shall be inclusive of packing, forwarding and delivery and installation at National Museum, New Delhi **ALONG WITH FIVE YEAR COMPREHENSIVE AMC OF THE MACHINE IN THE NATIONAL MUSEUM.**
3. The quantity indicated in Annexure-1 is for initial order and successful bidder can expect repeat orders depending upon the performance and quality of the items.
4. The cost of each unit of equipment along with brand / make, guaranty / warranty period is to be mentioned clearly. Complete specifications/features of gadgets should be endorsed.
5. The firm should have at least 05 to 10 years experience in the field of installation and maintenance of machines supplied in any organization of repute, preferably in a Museum.
6. The firm must submit the valid authorization from Manufacturer / OEM's of equipments offered in National Museum tender; otherwise the bid will be rejected.

7. The firm should have a service centre with Original Equipment Manufacturer (OEM) trained engineer in India with testing and repairing equipments / electronic equipments. The proof of such instrument should be endorsed with the offer.
8. Canvassing directly or indirectly in connection with tender is strictly prohibited and the tenders submitted by the firm who resort to canvassing are likely to be rejected.
9. The firm is free to visit the National Museum, New Delhi to inspect the existing infrastructure. It will not be obligatory on the part of the Director General, National Museum to accept the lowest quotation and no reason whatsoever shall be given for the cause of rejection of any tender.
10. A firm/company black listed by any Government office will not be eligible to participate in this tender.
11. The quotation received after due date and time will not be considered.
12. The Technical bid shall be opened on the same day at 3.00 p.m. in Conservation Laboratory at 2nd Floor of the National Museum, in the presence of authorized representatives of the tenderers, who wish to be present at that time.
13. The tenderers whose Technical bids are accepted will be informed about the date and time for opening the financial bids.
14. No bidder will be allowed to withdraw the submission of the bids; otherwise the EMD submitted by the bidder would stand forfeited.
15. In case the successful bidder declines the offer of contract, for whatsoever reason(s), the EMD submitted by the successful bidder would stand forfeited.
16. A copy of tender documents, including duly filled in declaration form, should be duly signed and sealed by the tenderer in all pages, thereby conveying his acceptance of the same, and submit it along with the Technical Bid.
17. Tender incomplete in any form is liable to be rejected outright.
18. The tenderer should be registered with the appropriate registration authorities, viz. Income Tax, Service Tax, PAN, TIN etc. whatever is applicable.
19. The Technical and Financial Bids will be accepted, only if they are neatly typed. Handwritten bids will not be accepted. Cutting / overwriting. Etc. in the Financial Bids will not be accepted.
20. The Director General, National Museum reserve the right to modify, rejects, postpone the bids, without assigning any reason and may call fresh tenders.

Technical Bid

The 'Technical bid' shall include the following documents along with an EMD

- a. Detailed profile of the organization including proof of registration, etc.
- b. Qualifications and experience of professionals in team
- c. Details of past experience of similar projects which shall include description of project, name of employer, cost & period of project supported by completion certificate if applicable.
- d. Proof of registration with service tax.

Financial Bid

1. 'Financial Bid shall be submitted in a separate envelop.
2. The payments for the supply will be effected through Electronic Transfer and the tenderers are required to furnish their bank account details as and when necessary.
3. The requisite payment shall be released after due delivery of the items at National museum in good condition and installation and no advance amount shall be payable on order.
4. Rates quoted should be exclusive of taxes and levies mentioned separately.
5. The rates quoted should be valid for at least one year from the date of award of work.

How to apply

Tenders may be submitted by manufacturers/ Authorized dealers/ Distributers/Suppliers/Government organizations/DGS&D rate contract holders registered in India/having authorized agent in India.

An applicant may apply by submitting envelopes containing two bids viz 'Technical Bid' and 'Financial Bid' separately in two envelopes which should be kept in a single cover super-scribed with the following words: 'Tender for supply of laboratory equipment'.

The application should be submitted with a covering letter on the applicant's letterhead to the **Director General, National Museum, Janpath, New Delhi-110011**, not later than **31st March, 2015** upto 3.00PM from the date of advertisement in newspapers along with EMD of Rs. one lakh only in respect of FTIR and XRF and 10% of value quoted for other items by way of DD/Pay Order in favour of DDO National Museum.

Selection Procedure

1. Eligibility: Technical bids of all applicants will be opened by National Museum and tenders that are complete in all respect as per criteria above will be declared Eligible.
2. Financial Scores: Financial bids of only the technically competent applicants will be opened and the lowest bid for each item will be awarded the order.

National Museum reserves all the rights to reject or accept any/all quotations, without assigning any reason, whatsoever. National Museum takes no responsibility for the delay, loss or non receipt of any

submission or letter sent by post, within the prescribed time period. For any further clarification National Museum may be contacted at 011-23019272 (ext 313) from 11:30 am to 4:30 p.m.

Appendix-1

The various categories of products that are being envisaged as part of up gradation of conservation laboratory, National Museum are as follows:

1. Items:

- (ii) XRF upgraded version of instrument could be used for analytical purpose of artifacts housed in museums.
- (iii) FTIR upgraded version of instrument
- (iv) Inoxicator for bio degraded artifacts
- (v) Humidifier for flattening of paper and textile.
- (vi) Colour meter with data recorder
- (vii) Gem tester/ stone tester(of different kinds)
- (viii) Light for site use (LED technology and high CRI), Absence of UV and IR radiations, having stand and could be adjusted at any angle : 2 units
- (ix) LED- (Visible and UV Light) with trolley : 2 units
- (x) Hand held Lamp with magnifier and UV light about 70 lux, optical glass to avoid colour alterations : 5 Units
- (xi) Data logger : 15 units
- (xii) Stereoscope zoom microscope with long arm : 1 unit
- (xiii) Pocket type Environment monitor with features as to measure Visible light intensity in lux and UV light (micro watt per lumen). Also could measure temperature and Relative Humidity : 2 Units
- (xiv) Protection goggles with inter changeable lenses : 12 units
- (xv) Gas Mask/Respirator : 20 Units
- (xvi) Optivisor with inter changeable lenses : 12 units
- (xvii) Ultrasonic cleaner: 1 unit

2. Infrastructure (up gradation of laboratory): There are two Big Halls with sizes 69 x 41 ft with 12ft height. These are to be furnished with fire proof tables and chairs (adjustable) and wet analytical set up as per design to be seen in the laboratory during working hours with prior intimation.