

F.No.71-4/2015-N M (Auditorium)
Government of India
Ministry of Culture
National Museum, Janpath, New Delhi

O/C

04 March, 2016

Sub: Calling sealed quotation for servicing and repairing of stage curtains, winding of motors and changing of Cyclorama screen reg.

Sir/Madam,

Sealed quotations are invited for the item mentioned as above. If you are interested to servicing and repairing of stage curtains (02 sets), winding of motor (02 sets) and changing of cyclorama screen size: 21'.6"x 31'.6" (678 sq. ft.) etc. You should submit your quotations with sample required by this office to the undersigned latest by **13 March, 2016 at 2.00 p.m. on the same will be opened at 2:30 p.m.**

While furnishing the quotation, following points should be carefully noted:-

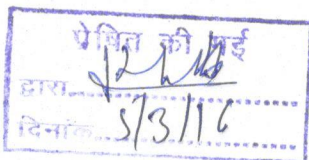
1. Please mention this office's Reference no and super scribe "QUOTATION" in block letters on the top of the envelop. Last date for submission of the quotation may also be mentioned.
2. Please mention Technical Specifications for servicing and repairing of stage curtains, winding of motors and changing of cyclorama screen, if any and other relevant information as deemed appropriate.
3. Any other charge, such as packing and forwarding, delivery charges, sales tax etc. should be mentioned clearly and separately.
4. Quotations received after the prescribed date and time will not be considered.
5. Articles for which quotations are furnished should be available for inspection to a representative of the Museum if required by this office.
6. Please mention if the materials, rates for which have been quoted in quotation is readily available with you and whether you will be able to supply the items at a short notice.
7. If the representatives wish, they can be present during the opening of quotations.
8. In case the rates are found to be more than prevailing market rates at any stage, the payment will be restricted to that rate/price and the firm/agency will not have any right to challenge this. No representation will be entertained in this regard.
9. This office reserves the right not to accept the lowest quotation and reject any quotation without assigning reasons thereof.
10. Please submit EMD (Earnest Money Deposit) for an amount of Rs. 3,000/- (Rupees three thousand only) in the form of Demand Draft in favour of D.D.O., National Museum, New Delhi, without EMD shall be liable for rejection.
11. The earnest money deposited by the awardee will be converted in to security deposit.

Yours faithfully,

(Signature)
(Anand Kumar)
Administrative Officer

Copy to :

1. Chairperson & LPC members
2. Notice Board
3. N. M. website 4. CPP Portal



(Handwritten list of recipients with signatures and dates):
Director (Cons) → 5/3/16
N. K. K. Sharma
H. Tommer → 5/3/16
Rime M. Bagze → 5/3/16
Manuel Joseph → 5/3/16
K. K. Sharma → 5/3/16
~~A. P. S. S. S. S.~~