

No.F.37-20/2016-NM (D)/DVR

Government of India
Ministry of Culture
National Museum
Janpath, New Delhi-110011

27 JAN 2017

19.01.2017

Sub: **Calling quotation for procurement of Digital Video Recorder for the use in the National Museum – regarding**

Sir,

National Museum, Janpath, invites sealed quotations from well established / registered suppliers for supply of items mentioned in Annexure I. Sealed quotations may be submitted in sealed envelopes, superscribed as "Procurement of Digital Video Recorder" for the use in the National Museum addressed to the Administrative Officer, National Museum, Janpath, New Delhi so as to reach the undersigned by 02.30 p.m. on or before **15th February, 2017**. Quotations will be opened on the same day i.e. **15th February, 2017** at **04.00 p.m.** by the Local Purchase Committee, National Museum in the presence of the tenderers or their representatives who may like to be present. Quantity and specification of the items required are mentioned in Annexure – I.

ELIGIBILITY CRITERIA AND TERMS AND CONDITIONS

1. The invitation is open to all registered/well-established genuine suppliers who are having PAN/TAN/VAT/TIN registration in their name.
2. 'QUOTATION for Procurement of Digital Video Recorder' should be written in block letters on the top of the envelope. Last date of submission of the quotation and office reference no may also be mentioned on the envelope.
3. Supplier will be bound to supply spares parts without fail if needed for 5 years after sale and the same will be reflected in the T&C in the bill itself.
4. The proprietor or his agent shall be available on his telephone (Office as well as residence) and also on mobile phone so as to enable this office to call him in emergency cases.
5. The supplier will also be responsible for delivery of the goods in good condition in the office of National Museum at his own risk and cost.



