

No.F.37-19/2014-NM (Display)/Wooden Materials  
Government of India  
Ministry of Culture  
National Museum  
Janpath, New Delhi-110011

November 19, 2015

Sub: Annual Rate Contract of Wooden Materials used in the National Museum – regarding

Sir,

National Museum, Janpath invites sealed tenders under two bid system i.e. Technical Bid and Financial Bid for the Annual Rate Contract of Wooden Materials Items. Sealed Tender may be submitted in sealed envelopes superscribed as “Annual Rate Contract of Wooden Materials” addressed to the Administrative Officer, National Museum, Janpath, New Delhi so as to reach the undersigned by **02.00 p.m. on or before 16<sup>th</sup> December 2015**. Technical Bid will be opened on the same day i.e. **16<sup>th</sup> December 2015 at 03.00 p.m.** by the Local Purchase Committee of the National Museum in the presence of the tenderers or their representatives who may like to be present.

TERMS AND CONDITIONS

1. The Invitation is open to all registered/well-established genuine suppliers who have PAN/TAN/VAT/TIN registration in their name.
2. “TENDER’ should be written in block letters on the top of the Envelop. Last date of submission of the quotation and office reference no. may also be mentioned, on the envelop.
3. The Tenderes whose Technical Bids are accepted will be informed about the date and time for opening the Financial Bids.
4. Firm /Agency who are participating in this tender may have to provide a certificate that the product, which is supplied in the National Museum should be **FORMALDEHYDE ADHESIVE** or Boards having **POLYURETHANE ADHESIVE** may be quoted. (supporting documents in this regard may be enclosed)

5. Firm/Agency who participated in this tender may submit samples of the Boards, Ply Board along with relevant documents, which is proves that materials are free from Zero Formaldehyde Adhesive. Without samples tender may not be considered.
6. The firm/agency is required to work in the National Museum on the terms and conditions prescribed by the National Museum only. Canvassing directly or indirectly in connection with tender is strictly prohibited and the tenders submitted by the firm who resort to canvassing are likely to be rejected.
7. Contract will be valid for a period of one year from the date of award of contract. The rates quoted shall remain in force for the full period of the contract. No demand for revision of rates on any account shall be entertained during the contract period. It shall be open to the National Museum to extend the agreement on the same terms and conditions for further period, if necessary.
8. The supplier should be in a position to supply these items at short notice as well as on holidays/Sunday also as and when required by the National Museum.
9. The proprietor or his agent shall be available on his telephone (Office as well as residence) and also on mobile phone so as to enable this office to call him in emergency cases.
10. A copy of the Terms and Conditions as given in the Tender documents and declaration form as per prescribed format, should be duly signed and sealed by the tenderers in all pages, thereby conveying his acceptance of the same, and submit it along with the Technical Bid.
11. The firm/agency will also be responsible for delivery of the goods in good condition in the office of National Museum at his own risk and cost.
12. It should be mentioned whether the products for which rates are quoted are from authorized dealer or not.
13. The cost of each unit with brand is to be mentioned clearly. Wherever MRP is indicated on the product, the quotation should indicate whether discounts are allowed on MRP and if so, how much. Any other charges, such as packing and forwarding, delivery charges sales tax etc. should be mentioned clearly and separately. In case nothing is

mentioned in this regard then it will be presumed that the rates quoted by the firm are inclusive of all such charges/taxes and no claim otherwise will be entertained in this regard later on.

14. In case the rates are found to be more than prevailing market rates at any stage, the payment will be restricted to that rate/price and the firm/agency will not have any right to challenge this. No representation will be entertained in this regard.
15. The Technical and Financial Bids will be accepted, only if they are neatly typed. Handwritten bids will not be accepted. Cutting/overwriting etc. in the Financial Bids will not be accepted.
16. Firm/Agency is required to deposit EMD of Rs.25,000.00 (Rupees twenty five thousand only) in the form of Demand Draft in favour of Drawing and Disbursing Officer, National Museum, New Delhi. Tender without EMD shall be liable for rejection,
17. The firm/agency who has been awarded the contract (successful) shall furnish a Performance Bank Guarantee to the tune of 10% of the value of the contract in the form of account payee Demand Draft or Bank Guarantee which would be valid for a period of one year. Performance Security/EMD shall be forfeited and credited to the Government account in the event of breach of contractual obligation by the firm/agency.
18. Dispute, if any arising between the successful firm/agency and the National Museum shall be resolved amicably, failing which it shall be referred to an Arbitrator, mutually acceptable to both parties, appointed by the Director General/Administrator, National Museum as per the Arbitration and Conciliation Act 1996. Alternatively, this shall be subjected to the exclusive jurisdiction of court at Delhi.
19. Director General/Administrator, National Museum reserve the right to accept or reject all the tender in part or full or divide the work among two or more parties without

assigning any reason whatsoever and in such case bidder/intending bidders, shall not have any claim on office of Director General, National Museum, New Delhi.

(Anand Kumar)  
Administrative Officer

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ANNEXURE – ‘A’

Sl.No.	Item Description	Unit Price	
01.	Teak Wood Sleeper a Class Size 5"x10"x10'	Rate per cub ft.	
02.	Teak Wood Sleeper a Class Size 8"x12"8'	Rate per cub ft.	
03.	Newzeland Pine Sleeper A Class 5"x10"10'	Rate per cub ft.	
04.	Soal Wood Sleeper A Class 5"x10"x10'	Rate per cub ft.	
05.	Soal Wood Sleeper A Class 5"x10"x16'	Rate per cub ft.	
06.	Deodar Wood sleeper 5"x10x10'	Rate per cub ft.	
07.	Marandi Wood Sleeper 5"x10"x10'	Rate per cub ft.	
08.	Block Board (Commercial) 8'0"x4'0"¼ (6mm)	Rate per sqft.	
09.	Block Board (Commercial) 8'0"x4'0"½ (12mm)	Rate per sqft.	
10.	Block Board (Commercial) 8'0"x4'0"¾(19mm)	Rate per sqft.	
11.	Sunmica (Duro/Marino Gold) 8'0"4'0" 2mm	Rate per sqft.	
12.	Sunmica (Duro/Marino Gold) 8'0"x40" 3mm	Rate per sq.ft.	
13.	Ply Board (commercial) 8'0"x4'0" ¼" (6mm)	Rate per sq.ft.	
14.	Ply Board (commercial) 8'0"x4'0" ½" (12mm)	Rate per sq.ft.	
15.	Ply Board (commercial) 8'0"x4'0" ¾" (19mm)	Rate per sq.ft.	
16.	One side Veneer (White Beach) 8'0"x4'0" ¼" (6mm)	Rate per sq.ft.	
17.	One side Veneer (White Beach) 8'0"x4'0" ½" (12mm)	Rate per sq.ft.	
18.	One side Veneer (White Beach) 8'0"x4'0" ¾" (19mm)	Rate per sq.ft.	
19.	Teak Gola Size 1"x3"x8'0"	Rate per rft.	
20.	Teak Corner/Cornice ¾"x¾" x 8'0"	Rate per rft.	
21.	Teak Corner/Cornice ½" x ½" x 8'0"	Rate per rft.	
22.	Teak Corner/Cornice 1¼"x1¼"x8'0"	Rate per rft.	
23.	Teak Corner/Cornice 3"x4½"x1½"	Rate per rft.	
24.	Taper Teak moulding ¼" x ¾" x 1"	Rate per rft.	