

F. No.39-01/2014-NM
Government of India, Ministry of Culture
National Museum, Janpath, New Delhi

To,

As per List enclosed
Or
National Museum Website

28 FEB 2017

Sub.: Call for quotations for Renewal of Antivirus for the use in the National Museum- regarding

Sir,

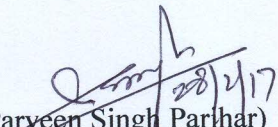
National Museum, Janpath invites sealed quotations from registered suppliers for supply of "**Renewal of Quick Heal Antivirus**" for its use. Sealed quotations may be submitted in sealed envelopes super scribed as "**Renewal of Quick Heal Antivirus**" addressed to the Administrative Officer, National Museum, Janpath, New Delhi so as to reach the undersigned by 02.00 p.m . on or before 22nd March,2017. *Quotations will be opened on the same day i.e. 22nd March, 2017 at 4.00 PM by the Local Purchase Committee of the National Museum* in the presence of the tenderers or their representatives who may like to be present. Specification of the Antivirus required are mentioned in Annexure -A

Eligibility Criteria and Terms and Conditions

1. **The invitation is open to all suppliers, dealers located based in Delhi/NCR only** who are having PAN/VAT/TIN registration in their name.(**copy of PAN,VAT,TIN must be enclosed with tender documents.**)
2. QUOTATION for "**Renewal of Quick Heal Antivirus**" should be written in block letters on the top of the Envelope. Last date of submission of the quotation and office reference no. may also be mentioned, on the envelope..
3. Please see that the rates quoted are not grossly in variation to the exiting market rates (as may be verified on Internet.)
4. PLEASE SUBMIT EMD(EARNEST MONEY DEPOSIT)FOR AN AMOUNT OF RS.5000/- (RUPEES FIVE THOUSAND ONLY)IN THE FORM OF DEMAND DRAFT IN FAVOUR OF D.D.O, NATIONAL MUSEUM, NEW DELHI, QUOTATIONS WITHOUT EMD SHALL BE LIABLE FOR REJECTION.
5. In case the supplier is not able to supply goods for which supply order has been placed within the stipulated time is 15 days from issue of supply order, the supply order shall be cancelled and earnest money deposit by supplier of Rs. 5000/- shall be forfeited.
6. The National Museum reserve the right to reject any or all the tender in full or part without assigning any reason therefore and without giving any compensation. The decision of the D.G. National Museum in this regard shall be final and binding on all.
7. It should be clearly mentioned whether the rates are inclusive of Vat, taxes, cartage etc. or otherwise. In case nothing is mentioned in this regard then it will be presumed that the rates quoted by the firm are

inclusive of vat, taxes. Cartage etc. and no fresh claim in this regard will be entertained.

8. **Quotation of Rates should be typed and no handwriting will be accepted.**
9. In case L1 declined to supply the goods as per work order, the security deposit of Rs. 5000.00 will be forfeited without giving any notice. .
10. **The Payment will be released only after quantity and quality certified by respective officers of the National Museum.**


(Parveen Singh Parihar)
Administrative Officer

Copy to:

1. All L.P.C .Members, National Museum,
2. C.I.S.F. National Museum
3. Web site National Museum.
4. Notice Board

