

No.F.50-2/2013-NM  
Government of India  
Ministry of Culture  
National Museum  
Janpath, New Delhi-110011

May 1, 2015

To

(List enclosed)

Sub: Annual Maintenance Contract for of Walkie Talkie Radio and Hand Held Metal Detector – reg.

Sir/Madam,

Sealed quotations are invited on the behalf of the president of India for Annual Maintenance of Walkie Talkie Radio and Hand Held metal Detector system installed in the National. The model and make is mentioned placed below in the letter.

Sl.No.	Make & Model	Qty.
01	Hand Held Metal Detector built in rechargeable battery Model Sivananda SMD 100	06
02.	Motorola GP328 Radio	25

2. The quotations complete in all respect in sealed cover duly superscripted “Quotations for Comprehensive Maintenance of Walkie Talkie Radio and HHMD” and addressed to the Director General, National Museum, Janpath, New Delhi-110011 with terms and conditions, if any, should dropped in “Tender Box” of the National Museum located at Janpath, New Delhi-110011 latest by 20<sup>th</sup> May 2015 at 02.00 p.m. The quotations will be dropped after 02.00 p.m. on 20.05.2015 will be rejected. The quotations will be opened on the same date at 03.00 p.m. on 20.05.2015 in the Chamber of Chairman, Local Purchase Committee, National Museum. The quotations, which are not complete in all respect and are having cutting and over-writing are liable to be rejected. The National Museum reserves the right to reject or accept any quotation whole or in part without assigning any reason thereof. The terms and conditions for the tender are given in Annexure –I

(Anand Kumar)  
Administrative Officer

**TERMS AND CONDITIONS TENDER FOR COMPREHENSIVE AMC OF SECURITY GADGETS INSTALLED IN THE NATIONAL MUSEUM.**

**TERMS & CONDITIONS:**

1. The sealed quotations may be submitted in sealed envelop superscribed as "Quotations for Comprehensive Annual Maintenance Contract of Walkie Talkie Radio and Hand Held Metal Detector address to the Administrative officer, Janpath, New Delhi as to reach to the undersigned by 02.00 p.m. on or before 20<sup>th</sup> May 2015 and the same will be open on the same day i.e. 20<sup>th</sup> May 2015 at 03.00 p.m.
2. The contract shall be on a comprehensive maintenance service basis and no extra charge for any general wear and tear /spare parts etc. shall be made by the National Museum. During the currency of the contract period it will be the responsibility of the company / firm to keep the equipments in perfect working order.
3. The repair works will have to be carried out at the location of equipments. In the exceptional circumstances where the equipments may be required to be taken out for repair in workshop of the firm, standby arrangement shall have to be made by the company / firm at its own cost and in no way the working of the office concerned should be held up for want of any standby arrangements.
4. The contractor will be required to depute competent and qualified mechanics to provide that service exclusively for this office on all working days including holidays if needed to attend to complaints whenever a defect arises therein or when any complaint to this effect is made. The machine will be serviced on a regular basis once in a month when the water filter will be thoroughly checked, changed and adjusted.
5. National Museum reserves the right to abandon or terminate the contract at any time without assigning any reason, after giving one months notice to the Contractor. In the event of the service / work being found unsatisfactory and / or not according to the standards laid down in the contract, the AMC may be terminated at one month's notice to the Contractor to show cause as to why such an action should not be taken. In the event of termination of contract on account of unsatisfactory/ substandard services, or in case of violation of terms and conditions of contract, the security amount shall be forfeited National Museum

shall not accept any responsibility for any loss suffered by the Contractor

6. The payment towards Comprehensive Annual Maintenance Contract shall be made in two instalments each at the end of six months / half yearly on production of satisfaction reports from the concerned users.
7. The company / firm shall make its own arrangement for software / driver etc. Required for maintaining the gadgets installed at National Museum.
8. Complete address and telephone number alongwith PAN, TIN, Sale Tax Registration Number and certificate, CST number. List of present contract having in Government Departments may also be enclosed with the quotations.
9. The firm should have a team of good experienced and well-mannered service engineers who will attend the complaint in National Museum. The details of these engineers along with their education qualifications and experience in maintaining large CCTV and Security system at VIP / Government installations specially Museums should be furnished along with their offer.
10. The firm is free to visit the National Museum, New Delhi to inspect the existing equipments / system installed in the National Museum if agreed.
11. The firm / agency is required to deposit earnest money of Rs.5,000/- (Rupees five thousand only) in the form of Demand Draft in favour of Drawing and disbursing Officer, National Museum, New Delhi.
12. The awardee's deposited earnest money will be converted in to security deposit.
13. The firm / agency are required to work in the National Museum on the terms and conditions prescribed by the National Museum only.
14. Canvassing directly or indirectly in connection with tender is strictly prohibited and the tenders submitted by the firm who resort to canvassing are likely to be rejected.
15. The other technical and financial terms and conditions of AMC shall be as follows:

## **A. TECHNICAL TERMS & CONDITIONS**

- i) PLEASE NOTE THAT TENDERER WILL NOT QUOTE THEIR OWN TERMS AND CONDITIONS. QUOTATION WITH SUCH TERMS AND CONDITIONS ARE LIABLE TO BE REJECTED
- ii) The company / firm must be registered with the Registrar of Companies and with Delhi Sales Tax Department for works Contract Tax and Service Tax.
- iii) The company / firm must have at least 10 years experience in doing maintenance of security gadgets for Government Ministries / Departments especially in Museums background. Performance certificates from at least two such existing clients must be attached.
- iv) A technical presentation will be required from bidders regarding the existing system at National Museum to assess their technical capabilities for maintenance of the system. The technical presentation should bring out clarity about bidder's understanding of the system and methodology to carry out the maintenance work.
- v) This is to ensure that National Museum's security will not be compromised by technically in-competent bidder quoting frivolous quotes as National Museum is a home of priceless treasure of International fame.

## **B. FINANCIAL TERMS & CONDITIONS**

The rate may be quoted in lumps-sum on compressive basis for all the security Gadgets as mentioned in para I

16. The firm who fails to fulfil any of the above conditions will be disqualified.
17. Contract will be valid for a period of one year from the date of award of contract. The rates quoted shall remain in force for the full period of the contract. No demand for revision of rates on any account shall be entertained during the contract period. It shall be open to the National Museum to extend the agreement on the same terms and conditions for further period if necessary.
18. A firm/company black listed by any Govt. Office will not eligible to participate in this tender.
19. Tender incomplete in any form is liable to be rejected outright.
20. A copy of the Terms and Conditions as given in the Tender Documents, should be duly signed and sealed by the tenderer in all pages, thereby conveying his acceptance of the same, and submit it along with the Technical Bid.

21. The declaration form as per prescribed format should be duly signed and sealed and submitted along-with the Technical Bid.
22. No bidder will be allowed to withdraw the submission of the bids; otherwise the EMD submitted by the bidder would stand forfeited.
23. In case the successful bidder declines the offer of contract, for whatsoever reason(s), the EMD submitted by the successful bidder would stand forfeited.
24. A copy of tender documents, including duly filled in declaration form, should be duly signed and sealed by the tenderer in all pages, thereby conveying his acceptance of the same, and submit it alongwith the Technical Bid.
25. The Director General, National Museum reserve the right to modify, reject, postpone the bids, without assigning any reason and may call fresh tenders.

1. M/s Kawach Protection System (P) ltd.  
24-B, UDYog Vihar, Phase- V  
Gurgaon – 122016 (Haryana)
2. M/s Digitech Services  
44F/9 Rajendra Complex  
Second Floor, Kishangarh  
Vasant Kunj, New Delhi-110070
3. M/s Unique Service  
L-19B, Sheikh Sarai-II  
New Delhi-110017.
4. M/s Pan Telecom (P) Ltd.  
B-6 & 313-315 Somdatt Chambers – II  
9 Bhikaji Cama Place  
New Delhi.
5. M/s Dy. General Manager  
Bharat Electronic Ltd.  
8<sup>th</sup> Floor, Chandralok Building  
36 Janpath, New Delhi-110001.
6. M/s Asian Video & Communication Ltd.  
7/16 IInd Floor East Patel Nagar  
New Delhi-110008.
7. M/s Kamex Electronic & System Ltd.  
2<sup>nd</sup> Floor, 100 UB Jawahar Nagar  
Delhi-110007.
8. M/s Sri Rama Krishna Telecommunications & SVC. Pvt. Ltd.  
1-84 First Floor, Lajpat Nagar - I  
New Delhi-110024
9. M/s E-Biz Solution Pvt. Ltd.  
B-42 Sector 49, Noida-201301 (UP)
10. National Museum website
11. Chairman, LPC, National Museum
12. Notice Board

**DECLARATION**

1. I, \_\_\_\_\_ Son / Daughter of  
Shri \_\_\_\_\_ Proprietor / Partner /  
Director / Authorized Signatory of  
\_\_\_\_\_ competent to sign this declaration  
and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. The information / documents furnished along with above declaration are true and authentic to the best of my knowledge and belief. I/we, am / are well aware of the fact that furnishing of any vague / false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

**Signature of authorized person**

**Full Name:** \_\_\_\_\_

**Company's Seal:** \_\_\_\_\_

**N.B.: The above declaration, duly signed and sealed by the authorised signatory of the agency in token of their acceptance, should be enclosed with Technical Bid.**