

F. No.F.35-04/2015-NM(admin)
Government of India,
Ministry of Culture
National Museum, Janpath, New Delhi

13.04.2017

To,

National Museum Website, E-Journal

Sub.: Call for quotations for "Miscellaneous items" for the use in the National Museum-
regarding

Sir,

National Museum, Janpath invites sealed quotations from all firms/ suppliers for supply of "Miscellaneous items" for its use. Sealed quotations may be submitted in sealed envelopes super scribed as ""Miscellaneous items"" addressed to the Administrative Officer, National Museum, Janpath, New Delhi so as to reach the undersigned by 02.00 p.m . on or before 26th April, 2017. *Quotations will be opened on the same day i.e. 26th April, 2017 at 4.00 PM by the Local Purchase Committee of the National Museum* in the presence of the tenderers or their representatives who may like to be present. Quantity and specification of the items required are mentioned in Annexure -A

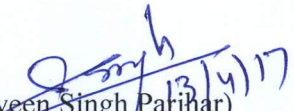
Eligibility Criteria and Terms and Conditions

1. **The invitation is open to all suppliers, dealers located based in Delhi/NCR only** who are having PAN/VAT/TIN registration in their name.**(copy of PAN,VAT,TIN must be enclosed with tender documents.)**
2. QUOTATION for "Miscellaneous items" should be written in block letters on the top of the Envelope. Last date of submission of the quotation and office reference no. may also be mentioned, on the envelope.
3. It must be noted the rates quoted are for the ISI-approved items or must have the approve of some other recognized rating agency. Specification and brand of each items must be mentioned against each item.
4. The supplier will also be responsible for delivery of the goods in good condition in the office of National Museum at his own risk and cost.
5. It should be mentioned whether the products for which rates are quoted are from authorized dealer or not.
6. PLEASE SUBMIT EMD(EARNEST MONEY DEPOSIT)FOR AN AMOUNT OF RS.5000/- (RUPEES FIVE THOUSAND ONLY)IN THE FORM OF DEMAND DRAFT IN FAVOUR OF D.D.O, NATIONAL MUSEUM, NEW DELHI, QUOTATIONS WITHOUT EMD SHALL BE LIABLE FOR REJECTION.
7. In case the supplier is not able to supply goods for which supply order has been placed within the stipulated time is 15 days from issue of supply

Annexure-A

S.No	Name of items	Specification of materials	Price With tax	Quantity Required(approx)	Total Amount With tax
1	Eraser	Natraj		50 pcs.	
2	Flued Pen	Kores 10ml		30 pcs.	
3	Tag*	Good quality(100 tag in one bunch)		100 bunch	
4	Note Pad(writing Pad)	Neelgagan		100 pad	
5	Pencil cell	Eveready		50 pcs.	
6	Paper cutter	ICON (KB)		30 pcs.	
7	Paper Punch	Kangaroo SHPZO		10 pcs.	
8	Tea set	U.P.C.		3 set	
9	Water glass	Asian/yera		150 pcs.	
10	Tea thermos 1 ltr.	Eagle		10 pcs.	
11	Water Jug 2400ml	Nayasa		10 pcs.	
12	Goderej Lock*	Big size		10 nos.	
13	Goderej Lock)*	Small size		10 nos.	
14	All out Refill liquid			50 pcs	
15	Double side Tape	½ inch		20 pcs	
16	Double side Tape	1 inch		20 pcs	
17	Blank Stickers*	5 X 2.5 cm.		5000	
18	Thread Roll*			10 Kg.	
				Total Rs.	

*Before quote the Rates & further details kindly contact Store keeper, National Museum, New Delhi, Telephone No.011-23019272 Ext.255.


 (Parveen Singh Parihar)
 Administrative Officer

