

No. F. 2 – 9 / 2008 – NM
Government of India
Ministry of Culture
National Museum
Janpath, New Delhi – 110011

To

The Chief Secretary of all
State Govts. & Union Territories
(As per list attached)

Sub:- **Filling up the post of Research Officer, Group 'B', Gazetted, Non-Ministerial in the Pay Band of Rs. 9300-34800+4600/- Grade Pay on deputation (including short term contract) in the National Museum – reg.**

Sir/Madam,

I am directed to say that it is proposed to fill up one post of Research Officer, Group 'B' Gazetted, Non-Ministerial in the Pay Band Rs. 9300-34800+4600/- Grade Pay in the National Museum, Janpath, New Delhi, a subordinate office under the Ministry of Culture, by deputation (including short term contract) from officers of the Central or State Govts. or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertaking or Semi Govt. or Statutory or autonomous organizations. As per the approved Recruitment Rules the post has to be filled from the officers (a) (i) holding analogous posts on regular basis in the parent cadre or Department; OR (ii) with three years service in the grade rendered after appointment thereto on a regular basis in the Pay Band of Rs. 9300-34800+4200/- (pre-revised pay scale of Rs. 5500-9000/-) or equivalent in the parent cadre or Department; and (b) possessing the educational qualifications and experience specified in Annexure – I.

2. Detailed particulars, eligibility requirement etc. in respect of the post are enclosed at **Annexure – I**. Persons selected by deputation basis will be entitled to normal deputation terms as admissible under the Central Govt.'s rules in force. The period of deputation / contract shall not ordinarily exceed three years.

3. You are requested to forward the particulars of eligible officers working in your organization/institution who are free from Vigilance angle, as per attached proforma at (Annexure – II) along with a photocopy of their up to date APAR dossiers for the last 5 years duly attested on each page, along with their cadre clearance, vigilance clearance, integrity certificate and statement of minor/ major penalty imposed, if any during the last 10 years, so as to reach this office within 60 days from the date of publication of the advertisement in the Employment News. The candidate who offer their candidature will not be allowed to withdraw their names. Applications received without the requisite documents will not be considered and no further correspondence in this regard will be entertained.

4. The candidate should not have crossed 56 years of age as on the closing date of receipt of application.

5. Please note that the applications, incomplete in any manner or received directly or received after the last date of receipt of application or without APAR dossiers, vigilance clearance, integrity certificate, cadre clearance and statement of penalties, will not be considered.

6. Hindi version will follow.

Yours faithfully,

(Anand Kumar)
Administrative Officer

Copy to: -

- 1) Under Secretary, Govt. of India, Ministry of Culture, M-I Section, Shastri Bhawan, New Delhi
- 2) All attached/ Subordinate officer under the Ministry of Culture, (as per list attached)
- 3) All Ministries / Departments of Govt. of India, with the request that the vacancy be circulated among their attached / subordinate offices.
- 4) The Director General (Doordarshan), Doordarshan Kendra, Parliament Street, New Delhi, with the request to telecast the vacancy in the Employment News Bulletin.
- 5) The Director General, (Resettlement), Directorate General Resettlement, Ministry of Defence, West Block – IV, R. K. Puram, New Delhi, for wide publicity among the eligible officers.
- 6) Notice Board, National Museum.

(Anand Kumar)
Administrative Officer

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Applications on the prescribed proforma (Annexure – II), are invited from candidates working under the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector undertakings or Semi Govt. or statutory or Autonomous Organizations for filling up the post of Research Officer, Group 'B', Gazetted, Non-Ministerial in the Pay Band of Rs. 9300-34800+4600/- Grade Pay in the National Museum, Janpath, New Delhi, a subordinate office under the Ministry of Culture by deputation (including short term contract) basis.

Detailed particulars, eligibility requirements etc. in respect of the post are given below (as per Annexure – I). Persons selected on transfer on deputation basis will be entitled to the normal deputation terms as admissible under the Central Govt. rules in force from time to time. The period of deputation shall ordinarily not exceed three years.

Eligible persons working under Central / State Govt. / Semi Govt. / Autonomous Organizations etc may forward the applications of employees working under them in the prescribed proforma (Annexure – II) through proper channel along with their up to date APARs for the last 5 years duly attested on each page, Vigilance Clearance, Integrity Certificate, Cadre Clearance and statement of major / minor penalties, if any, for the last 10 years so as to reach to the undersigned within 60 days from the date of advertisement in the Employment News. The candidates who offer their candidature will not be allowed to withdraw their names.

(Anand Kumar)
Administrative Officer

PARTICULARS OF THE POST

| | | |
|---|---------------------------------------|---|
| 1 | Name of the Post | Research Officer |
| 2 | No. of Post | One |
| 3 | Scale of Pay | Rs. 9300-34800+4600/- Grade Pay |
| 4 | Classification | General Central Service, Group 'B' Gazetted, Non-Ministerial |
| 5 | Age Limit for direct recruitment | Not Applicable |
| | Age limit for departmental candidates | Not more than 56 years as on the closing date of receipt of application |
| 6 | Educational Qualification | <p><u>Essential</u></p> <p>(i) (a) Master's Degree of a recognized University or equivalent in History or Sanskrit or Pali or Prakrit or Persian or Arabic or Archaeology or Anthropology or Fine Arts or History of Art; and (b) Diploma in Museology of a recognized University or Institution or equivalent</p> <p style="text-align: center;">Or</p> <p>Master's Degree of a recognized University or equivalent in Museology with History as a subject at Bachelor's Degree level</p> <p>(ii) Three year's experience in the relevant field in a Museum of National or Regional importance under the control of Central Govt. or State Govt. or Union Territories.</p> <p>Desirable</p> <p>M. Phil Degree in the relevant field from a recognized university or equivalent.</p> <p>Note 1: Period of deputation (including short term contract including the period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Central Govt. shall ordinarily not exceed three years.</p> |

| | | |
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| | | <p>Note 2: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 3: The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.</p> |
| | Method of recruitment | <p>: <u>By promotion failing which by deputation (including short term contract)</u></p> <p><u>Deputation (including short term contract)</u></p> <p>Officers of the Central Govt. or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi Govt. or Statutory or autonomous organizations.</p> <p>a) (i) holding analogous posts on regular basis in the parent cadre or Department</p> <p>Or</p> <p>(ii) With three years service in the grade rendered after appointment thereto on a regular basis in the Pay Band of Rs. 9300-34800+4200/- Grade Pay (pre-revised pay scale of Rs. 5500-9000/-) or equivalent in the parent cadre or Department; and</p> <p>b) Possessing required educational qualifications and experience as per Col. 6 above.</p> |

BIO – DATA PROFORMA

| | | | |
|---|---|--|--|
| 1 | Name of the applicant (in block letters) | | |
| 2 | Date of Birth (In Christian era) | | |
| 3 | Postal Address (With telephone no. & email address) | | |
| 4 | Educational Qualification | | |

| Sl No. | Essential | Desirable |
|--------|-----------|-----------|
| | | |

| | | | |
|---|--|--|--|
| 5 | Whether belong to SC/ ST | | |
| 6 | Present post & Scale of pay (including last drawn) | | |
| 7 | Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient. | | |

| Office/ Institution / Organization | Post held | From | To | Scale of pay and | Nature of Duties |
|--|-----------|------|----|---------------------|---------------------|
| | | | | | |

| | | | |
|----|--|--|--|
| 8 | Nature of present employment i.e. ad-hoc or temporary or permanent | | |
| 9 | In case of present employment is held on deputation please state; | | |
| | a) The date of initial appointment | | |
| | b) Period Of appointment on deputation/ contract | | |
| | c) Name of the parent office / organization to which you belong | | |
| 10 | Additional details about present employment please state whether working under | | |

| | | |
|----|---|--|
| | a) Central Govt. b) State Govt. c) Autonomous Organization d) Government undertakings e) Universities Are you in revised scale of pay? If yes, give the date from which reservation took place and also indicate the pre-revised scale | |
| 12 | Additional Information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient. | |

Signature of the candidate

Address: _____

Date: _____

(TO BE FILLED BY THE FORWARDING AUTHORITY)

1. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
2. Certified that no disciplinary proceedings are either pending or contemplated against the officer.
3. Integrity certificate is attached
4. Statement of major / minor penalty imposed on the applicant in the last 10 years is attached
5. Photocopies of up to date CR Dossiers of the officer for the last five year, duly attested, attached.
6. In the event of selection, the officers will be relieved of their duties immediately.

Signature _____

Name & Designation of the Forwarding
Officer with Seal and Tel. No.