

**No.F.92-03/2013-NM/Textile Gallery**

Government of India  
Ministry of Culture  
National Museum  
Janpath, New Delhi-110011

September 8, 2016

Sub: Calling quotation for procurement of Glass for the use in the National Museum – regarding

Sir,

National Museum, Janpath, invites sealed quotations from well established / registered suppliers for supply of Glass for its use. Sealed quotations may be submitted in sealed envelopes, superscribed as "Procurement of Glass" addressed to the Administrative Officer, National Museum, Janpath, New Delhi so as to reach the undersigned by 02.30 p.m. on or before **28<sup>th</sup> September 2016**. Quotations will be opened on the same day i.e. **28 September 2016 at 03.00 p.m.** by the Local Purchase Committee, National Museum in the presence of the tenderers or their representatives who may like to be present. Quantity and specification of the items required are mentioned in Annexure – A.

**ELIGIBILITY CRITERIA AND TERMS AND CONDITIONS**

1. The invitation is open to all registered/well-established genuine firms/contractors who are having PAN/TAN/VAT/TIN registration in their name.
2. 'QUOTATION' should be written in block letters on the top of the envelope. Last date of submission of the quotation and office reference no may also be mentioned on the envelope.
3. The proprietor or his agent shall be available on his telephone (Office as well as residence) and also on mobile phone so as to enable this office to call him in emergency cases.
4. The contractor/architects/firms will also be responsible for doing the works in the National Museum on very high standard, if the works is not found as per appropriate quality by the National Museum so all the risk is bear by the firm/agency/contractor/architects.

**5. In case the rates are found to be more than prevailing market rates at any stage, the payment will be restricted to that rate/price and the firm/agency will not have any right to challenge this. No representation will be entertained in this regard.**

6. PLEASE SUBMIT EMD (EARNEST MONEY DEPOSIT) FOR AN AMOUNT OF RS.20,000.00 (RUPEES TWENTY THOUSAND ONLY) IN THE FORM OF DEMAND DRAFT IN FAVOUR OF D.D.O., NATIONAL MUSEUM, NEW DELHI. QUOTATIONS WITHOUT EMD SHALL BE LIABLE FOR REJECTION.
7. In case the supplier is not able to supply goods for which supply order has been placed within the stipulated period of time, the supply order shall be cancelled and earnest money deposit would be forfeited.
8. Dispute, if any, arising between the successful firm/agency and the National Museum shall be resolved amicably, failing which it shall be referred to an Arbitrator, mutually acceptable to both parties, appointed by the Director General/Administrator, National Museum as per the Arbitration and Conciliation Act 1996. Alternatively, this shall be subjected to the exclusive jurisdiction of court at Delhi.
9. Director General/Administrator, National Museum reserves the right to accept or reject all the tenders in part or full or divide the work among two or more parties without assigning any reason whatsoever and in such case bidder/intending bidders, shall not have any claim on office of Director General, National Museum, New Delhi.

Yours faithfully

(Parveen Singh Panhan) 19/16  
Administrative Officer  
Administrative Officer  
National Museum  
New Delhi.

Copy to: -

1. Website, National Museum
2. Notice Board
3. CPP Portal

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ANNEXURE – 'A'

Qty.	Item	Qty.	Unit price	Total Price
01.	Toughen float extra clear glass 8'0" x 4'0" 8mm	40 Nos. 1280 Sq.ft.		

  
Administrative Officer  
National Museum  
New Delhi.