NOTICE INVITING Expression of Interest (EOI)

EOI No. ADG-8 / 2019 – NM

Notice inviting Expression of Interest (EOI) for shortlisting of Agencies for Preparation of Comprehensive Master Plan for National Museum, Janpath, New Delhi


SCHEDULE:

<table>
<thead>
<tr>
<th></th>
<th>Publishing of Request of EOI at CPPP Site</th>
<th>10 October, 2019</th>
<th>1200 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Commencement of Downloading of Document</td>
<td>10 October, 2019</td>
<td>1200 hours</td>
</tr>
<tr>
<td>3</td>
<td>Pre Bid Meeting</td>
<td>25 October, 2019</td>
<td>1100 hours</td>
</tr>
<tr>
<td>4</td>
<td>Last Date of Submission of EOI</td>
<td>11 November, 2019</td>
<td>1600 hours</td>
</tr>
<tr>
<td>5</td>
<td>Opening of EOI</td>
<td>12 November, 2019</td>
<td>1600 hours</td>
</tr>
<tr>
<td>6</td>
<td>Presentations by participants</td>
<td>To be decided</td>
<td></td>
</tr>
</tbody>
</table>

1. EOI document can be downloaded from Central Public Procurement Portal (CPPP) website “http://eprocure.gov.in”
2. Visit of the Campus: Bidders are advised to visit the National Museum premises and ascertain the nature and quantum of work before tendering.
3. Participants are requested to submit their EOI online only through CPP Portal (https://eprocure.gov.in/cppp/) within stipulated date as indicated in the Portal. The EOI can also be submitted in soft format to Administrative Officer, National Museum, Janpath, New Delhi (email: ao.nmnd@gmail.com). Hard copy and digital/soft copy in DVD/Pen drive of the offer(EOI) should be submitted to Administrative Officer, National Museum, Janpath, New Delhi within stipulated date.
4. This office reserves the right to amend / withdraw any of the terms and conditions in the EOI Documents or to reject any or all EOI without giving any notice or assigning any reason. National Museum will not bear/reimburse any cost, whatsoever, to participants for preparation & submission of EOI & presentation, attending presentation session, site visit etc.

(Signed)
(Administrative Officer)
National Museum
Janpath, New Delhi

Date: 09.10.2019
Notice inviting Expression of Interest (EOI) for shortlisting of Agencies for Preparation of Master Plan for National Museum, Janpath, New Delhi

EOI No- ADG-8/2019-NM

National Museum
Janpath, New Delhi

October, 2019
EOI No.- ADG-8/2019-NM

Notice inviting Expression of Interest (EOI) for shortlisting of Agencies for Preparation of Comprehensive Master Plan for National Museum, Janpath, New Delhi

1.0 Project Brief

1.1 National Museum, Janpath, New Delhi, an organisation under Ministry of Culture, Government of India, proposes to renovate and redevelop itself into a World Class Museum. The museum was established in 1960.

1.2 The three storey National Museum building, constructed in 1950s, currently houses about 29 galleries (approx. 150,000 sq feet display area) and exhibits more than 7000 objects. National Museum possesses more than 206,000 artefacts, which are stored in this building. As of now, the building is proposed to be redeveloped/renovated/modernized. For more details about National Museum, please visit [http://www.nationalmuseumindia.gov.in/index.asp](http://www.nationalmuseumindia.gov.in/index.asp).

1.3 National Museum (NM), through this Notice of Expression of Interest (EOI), invites reputed and experienced professional agencies to provide comprehensive services for renovation & redevelopment of National Museum into a World Class Museum.

1.4 The bidders, through their offers, shall demonstrate a holistic design approach to redesign the galleries, interiors etc. for redeveloping the National Museum with improved & enhanced visitors experience, deployment of state or the art technology for museum display, improved artefacts storage management, better conservation practices, modern visitors facilities etc.

1.5 The redeveloped museum should fit in the context of the building as well as with its urban fabric, be robust to accommodate the multiple perspectives of the history, art, culture and significance of ancient and modern India. The museum should also appeal to the national and international visitors; to the digitally minded equally as to the traditional enthusiast as well as school children and scholars. For this suitable audio-visual facilities/interactive galleries/digital interfaces may also be suggested.

1.6 The overall design approach should also consider creating ‘state of the art’ exhibition space and galleries based on a innovative interpretation plan and visitors facilities within the existing premises, with or without minor changes in accordance with extant norms & regulations, in a style that is compatible with the building and abiding by all statutory and safety regulations.

1.7 An open call for participation through this “Notice inviting Expression of Interest (EOI) for shortlisting of Agencies for Preparation of Master Plan for National Museum, Janpath, New Delhi “ is aimed at attracting technically competent and
experienced professional agencies to submit their offer for the project, as described in this document.

1.8 It is expected that the selected Agency would be able to understand the cultural, historical and heritage values of the artefacts possessed by National Museum and prepare a comprehensive master plan for bringing out the ‘best’ from these artefacts that is appropriate, educational, relevant and represents the evolution & development of India’s rich cultural heritage.

1.9 Interested participants may visit National Museum in order to familiarise themselves with the project before submission of their EOIs.

2.0 Selection Process

2.1 A two stage selection process will be followed.

2.1.1 Stage-01 – Shortlisting of Agencies

The agencies, who submit their offers and who meet the pre-qualification criteria as per this Notice inviting EOIs, would be invited to make a detailed presentation on their submission in front of an Evaluation/Selection Committee at National Museum, New Delhi. Date/time of the presentation will be notified in due course.

Agencies will be shortlisted based on their written submissions and their presentations.

Only shortlisted Agencies would be eligible for participation in the next stage of tendering.

2.1.2 Stage-02 – Request for Proposals (RFP)

Request for Proposals (RFP) may be issued to the Agencies short-listed through the process described at para 2.1.1 above.

3.0 Scope of Work

3.1 The selected agency after Stage-02 shall submit a Comprehensive Master Plan (CMP) Document for renovation/revamping of National Museum into a World Class Museum as outlined in Para 1.3 to 1.6 above.

3.2 The CMP shall include, but not limited to the following:

- Preparation of detailed design and drawings.
- Preparation of Detailed Project Report (DPR) including cost estimates.
- Preparation of Tender Schedule and Bill of Quantities (BOQ) for execution by another professional agency.

SupposedLY
• Preparation of Standard Operating Procedures (SOP) for all activities & processes like collection management, conservation of objects, development of narratives for objects in display etc.
• Supervision of execution, coordination and measurement of work etc. till final completion of the work as per CMP and reopening of revamped National Museum.

4.0 Pre-Qualification Criteria (PQC):

4.1 Minimum five years of experience in conceptualization and planning of architecture, design and display of a museum and its galleries including relevant facilities and content generation, applicable in the museum sector.

4.2 The agency should have undertaken one similar work of minimum value of Rs. 25 crore or two similar works each of minimum value of Rs. 15 crore or three similar works each of minimum value of Rs. 10.0 crore each during the last 5 years.

4.3 Similar work would be defined as preparation of design / drawings and/or preparation of DPR including Tender Schedule & BOQ and / or Supervision of execution, coordination and measurement of work etc. for establishment of greenfield museum or redevelopment of museum having more than 75,000 sq ft display area and with not less than 3000 objects of antiquities.

4.4 The agency should have experts in the following domain on their rolls on the date of submission of offer.

i. Conservation Architect
ii. Museum Design & Interpretation Specialist
iii. Collection analyst
iv. Art Historian
v. Exhibit designers
vi. Structural Engineer
vii. Utility Services Engineers (preferable)

5.0 Submission Requirements

5.1 Participants are requested to submit their EOI online through CPP Portal (https://eprocure.gov.in/cppp/) within stipulated date as indicated in the Portal. The EOI can also be submitted in soft format to Administrative Officer, National Museum, Janpath, New Delhi (email: ao.nlmnd@gmail.com). Hard copy and digital copy in DVD/Pen drive of the offer (EOI) should also be submitted to Administrative Officer, National Museum, Janpath, New Delhi within stipulated date.

5.2 The Offer must include the following:-

5.2.1 Understanding of the Task: This section should demonstrate the agency’s understanding of the issues involved in the project. The evaluation/selection
committee shall look for an agency that a) understands the issues, b) demonstrates experience of similar projects and c) demonstrates design approach that are relevant for this project. Illustrations and sketches should be used where appropriate. Past experiences, client references & certificates may be linked. (A4 size, 10-12 Pages).

5.2.2 Suitability for the Project and Project Team: This section should demonstrate why the agency feels that it would be the correct choice for the project execution and how it will plan to manage the project. Agency should also elaborate its Technical and Financial strengths for this purpose. Past experiences, client references and client certificates would need to be submitted. Agency should also provide a summary of the details for each of the experts in different domains on roll with the agency. (A4 size, 10-12 Pages)

5.2.3 Pre-Qualification Criteria (PQC): The agency should provide details on how it would meet the PQC as outlined in 4.0 this document.

Mere submission of EOI will not confer upon applicants any right for automatic pre-qualification (Stage-01) or for being shortlisted for Stage-02.

6.0 Pre-qualification process

6.1 All the proposals, received by due date, will be scrutinised to assess their eligibility based on the pre-qualification criteria. Those proposals that do not meet the eligibility criteria will be summarily rejected without further communication.

6.2 Only those agencies that meet PQC shall be eligible to make a visual presentation before the evaluation/selection committee. The following criteria would be used to select the agency:

a) Understanding of the issues and relevant experience, including examples of past work, based on 5.1 of the Submission Requirements. (40%).

b) Suitability, team composition and project delivery, including technical and professional capability of the proposed team and how it will deliver a successful project, based on 5.2 of the Submission Requirements. (40%)

c) The content and approach of the Visual Presentation and to what extent it actually reflect the submission requirements. (20%)

6.3 The Evaluation Committee may visit the agency’s previously managed projects to assess the work carried out by the agency.

6.4 Marks would be awarded to the Agencies. Only those agencies scoring a minimum of 75% marks would be invited to participate in the Stage-2 of selection i.e. RFP stage.

6.5 Shortlisted Organisations/ Institutions/ Agencies shall be issued Request For Proposal (RFP) for the work.

\[signature\]
7.0 Pre-bid Meeting

7.1 A pre-bid meeting would be held at National Museum, New Delhi on the specified date as indicated in the CPP Portal. Interested agencies may participate in the session.

7.2 Interested agencies are advised to make site visit during this period and also send in their queries, if any, by email to Administrative Officer, Janpath, New Delhi at ao.nmnd@gmail.com upto seven days before last date of submission of the EOI.

8.0 Language

The official language of the competition is English. All entries must be in English, including all additional information.

9.0 Deviations

Only submissions that meet the basic criteria of entry will be considered. Information or supplementary material, unless specifically called for in subsequent communication, will not be considered by the assessors.

10.0 Amendments to Notice inviting EOI's

National Museum at any time prior to the submission date may amend the Notice inviting EOI's. Such amendments shall be uploaded on the CPPP Portal. All participants shall be deemed to have taken into account amendments while making their submission.

11.0 Site Visits and Drawings

Agencies may visit National Museum to assess site conditions. However, no drawing or documents will be provided to agency at this stage. National Museum will not bear/reimburse any cost, whatsoever, to participants for preparation of EOI & presentation, attending presentation session, site visit etc.

[Signature]