

No.F.92-03/2013-NM/Textile Gallery  
Government of India  
Ministry of Culture  
National Museum  
Janpath, New Delhi-110011

September 8, 2016

Sub: Calling quotation for Supply and Installation for partition of Dry Wall System (Noise and Fire resistant) in the National Museum – regarding

Sir,

National Museum, Janpath invites sealed tenders under two bid system i.e. Technical Bid and Financial Bid for the Supply and Installation for partition Dry Wall System (Noise and Fire resistant). Sealed Tender may be submitted in sealed envelopes super scribed as "Supply of Dry Wall System" addressed to the Administrative Officer, National Museum, Janpath, New Delhi so as to reach the undersigned by **02.00 p.m. on or before 28<sup>th</sup> September 2016**. Technical Bid will be opened on the same day i.e. **28<sup>th</sup> September 2016 at 02.30 p.m.** by the Local Purchase Committee of the National Museum in the presence of the tenderers or their representatives who may like to be present. Quantity and specification of the items required are mentioned in Annexure – A.

#### TERMS AND CONDITIONS


1. The Invitation is open to all registered/well-established genuine suppliers who have PAN/TAN/VAT/TIN registration in their name.
2. "TENDER" should be written in block letters on the top of the Envelope. Last date of submission of the quotation and office reference no. may also be mentioned, on the envelope.
3. The Tenderer must have an experience of at least 05-10 years in Insulation for partition Dry Wall System (Noise and Fire resistant) at least two installations in Museums or any other building in India. This must be supported with documentary proof without which the bid will be rejected summarily.

4. The Tenderes whose Technical Bids are accepted will be informed about the date and time for opening the Financial Bids.
5. The firm/agency are required to work in the National Museum on the terms and conditions prescribed by the National Museum only. Canvassing directly or indirectly in connection with tender is strictly prohibited and the tenders submitted by the firm who resort to canvassing are likely to be rejected.
6. The cost of each unit of equipment along guarantee / warranty period is to be mentioned clearly in the prescribed format. Complete specifications/features of Insulation of Dry Wall System to be enclosed. If the Tender is not submitted in prescribed form, it is likely to be rejected. During the warranty/guarantee period the firm/agency is replace the materials from the Museum at free of cost, if they not do so, the firm/agency is likely to be black listed from the National Museum and their bank guarantee may be forfeit.
7. The supplier should be in a position to supply these items at short notice as well as on holidays/Sunday also as and when required by the National Museum.
8. The firm/Contractor/Architect who qualified in the Technical bid, may be call for practical demonstration for the products and on the basis of practical demonstration, firm will qualify for the Financial Bid.
9. The contractor/firm will also be responsible for doing the works in the National Museum on very high standard, if the work is not found as per appropriate parameters by the National Museum so all the risk is to be bear by the firm/agency/contractor/architect for complete the works as per NM Parameters of National Museum.
10. Firm/Agency has a minimum financial turnover of Rs.20.00 lakhs during the last three years, ending 31<sup>st</sup> March of the previous year (Copy of relevant documents may be enclosed).

11. The proprietor or his agent shall be available on his telephone (Office as well as residence) and also on mobile phone so as to enable this office to call him in emergency cases.
12. A copy of the Terms and Conditions as given in the Tender documents and declaration form as per prescribed format, should be duly signed and sealed by the tenderers in all pages, thereby conveying his acceptance of the same, and submit it along with the Technical Bid.
13. It should be mentioned whether the products for which rates are quoted are from authorized dealer or not.
14. Tender incomplete in any form is liable to be rejected outright.
15. The cost of each unit with brand is to be mentioned clearly. Wherever MRP is indicated on the product, the quotation should indicate whether discounts are allowed on MRP and if so, how much.
16. Any other charges, if any, such as packing and forwarding, delivery charges sales tax etc. should be mentioned clearly and separately. In case nothing is mentioned in this regard then it will be presumed that the rates quoted by the firm are inclusive of all such charges/taxes and no claim otherwise will be entertained in this regard later on.
17. In case the rates are found to be more than prevailing market rates at any stage, the payment will be restricted to that rate/price and the firm/agency will not have any right to challenge this. No representation will be entertained in this regard.
18. The Technical and Financial Bids will be accepted, only if they are neatly typed. Handwritten bids will not be accepted. Cutting/overwriting etc. in the Financial Bids will not be accepted.



19. The firm/agency who participating in this tender is directed to submit the samples of lights, fixture as desired in the financial bid along with the Tender Documents, if the firm is fail to submit the sample alongwith the tender document, tender shall be liable for rejection.
20. PLEASE SUBMIT EMD (EARNEST MONEY DEPOSIT) FOR AN AMOUNT OF RS.25000.00 (RUPEES TWENTY FIVE THOUSAND ONLY) IN THE FORM OF DEMAND DRAFT IN FAVOUR OF D.D.O., NATIONAL MUSEUM, NEW DLEHI (NO OTHER FORM OF MONEY SUBMISSION IS ACCEPTED) QUOTATIONS WITHOUT EMD SHALL BE LIABLE FOR REJECTION.
21. The firm/agency who has been awarded the contract (successful) shall furnish a Performance Bank Guarantee to the tune of 10% of the value of the contract in the form of account payee Demand Draft or Bank Guarantee which would be valid for a period of one year. Performance Security/EMD shall be forfeited and credited to the Government account in the event of breach of contractual obligation by the firm/agency.
22. Dispute, if any arising between the successful firm/agency and the National Museum shall be resolved amicably, failing which it shall be referred to an Arbitrator, mutually acceptable to both parties, appointed by the Director General/Administrator, National Museum as per the Arbitration and Conciliation Act 1996. Alternatively, this shall be subjected to the exclusive jurisdiction of court at Delhi.
23. Director General, National Museum reserves the right to accept or reject all the tenders in part or full or divide the work among two or more parties without assigning any reason whatsoever and in such case bidder/intending bidders, shall not have any claim on office of Director General, National Museum, New Delhi.

  
(Parveen Singh Parihar)  
Administrative Officer  
National Museum  
New Delhi

ANNEXURE – 'A'

Qty.	Item	Qty.	Unit price	Total Price
01.	<p>Wall insulation supply of stone wool with low chloride content for fire resistance.</p> <p>Safe and Silent Pro class A1 as per ASTM E84/EN 13501-1/UL 723 insulation materials with zero smoke index must be water repellent preformed slabs of EUCEB certified bio-soluble stone/basalt fibers having no slag/lumps inclusions conforming of ASTM 612-04</p> <p><i>(Broachers/catalogue along with sample may be enclosed with tender documents. Without this tender may be cancelled)</i></p>	2750 sq.ft.		

  
 Administrative Officer  
 National Museum  
 New Delhi.